

simpleaccess 

500 SERIES

RESIDENTIAL GRADE DEADBOLT



1

Do this first:

Hardware Installation

Need some help?



Visit us online.

simpleaccess.devicewebmanager.com



We're here to help.

1 (833) 413 0212

support@simpleaccess.com

Here's what you'll need:

- ✓ Four AA Batteries
- ✓ Phillips Screwdriver

OPTIONAL:

- ✓ Power Drill
 - 2 1/8" Hole Saw
 - 1" Drill Bit
- ✓ Measuring Tape
- ✓ Adhesive Tape

What's in the box?

Let's make sure you have everything you need.
If you're missing anything, contact
support@simpleaccess.com.



Interior Lock



Exterior Lock



Mounting Plate



Strike Plate



Key Set



Deadbolt Latch



Hardware Pack

You are here.

1

Install your lock.

Use this Hardware Installation Guide to get your lock installed.

2

Get connected.

Use the Connection Guide to get your lock online and registered.

3

Take control.

Now your lock is fully functional and can be managed from anywhere.

Find more help online.

For additional installation instructions and troubleshooting tips, be sure to visit our online support site:

simpleaccess.devicewebmanager.com

Or contact us via phone or email:

1 (833) 413 0212

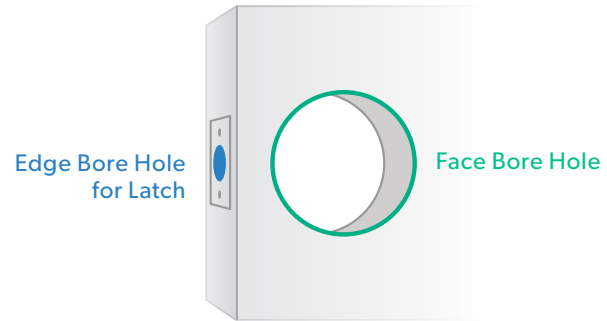
support@simpleaccess.com

Let's get started.

First things first, let's get your new lock installed.

Drilling new holes?

Most doors will have an existing hole drilled for a deadbolt installation. If your door needs to be drilled, you'll need to drill a 2 1/8" (54mm) hole for the lockset on the face of the door, as well as a 1" bore hole for the latch on the edge of the door.



STEP 1

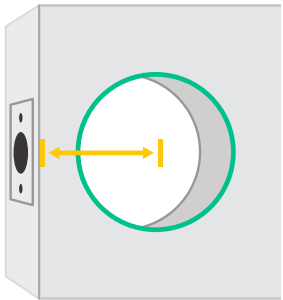
Position the template.

If your door already has a latch and face bore hole, please proceed to **STEP 3**.

Use the template to the right to mark the center of each hole precisely. Once the template is aligned, tape the template in place.

Quick Tip

The **backset** is the distance from the center of the **face bore hole** to the edge of the door.



TEMPLATE

Fold and fit door edge on this line.

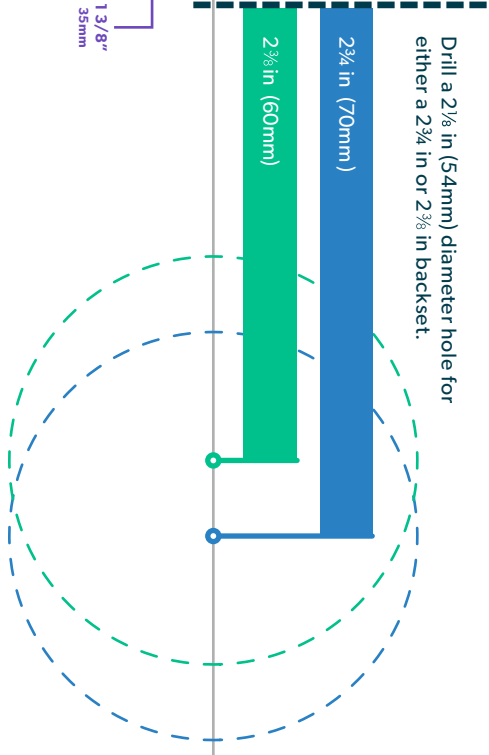
Drill a 1 in diameter latch hole at the exact center of your door's edge.

Drill a 2 1/8 in (54mm) diameter hole for either a 2 3/4 in or 2 3/8 in backset.

2 3/4 in (70mm)

2 3/8 in (60mm)

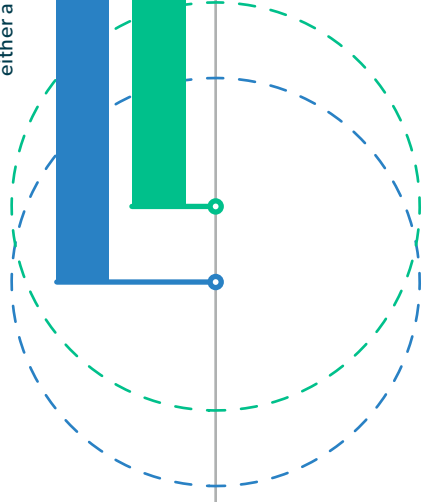
2" 1 3/4" 1 9/16" 40mm 1 3/8" 35mm



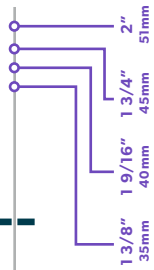
TEMPLATE

Fold and fit door edge on this line.

Drill a 2 1/8 in (54mm) diameter hole for either a 2 3/4 in or 2 1/2 in backset.



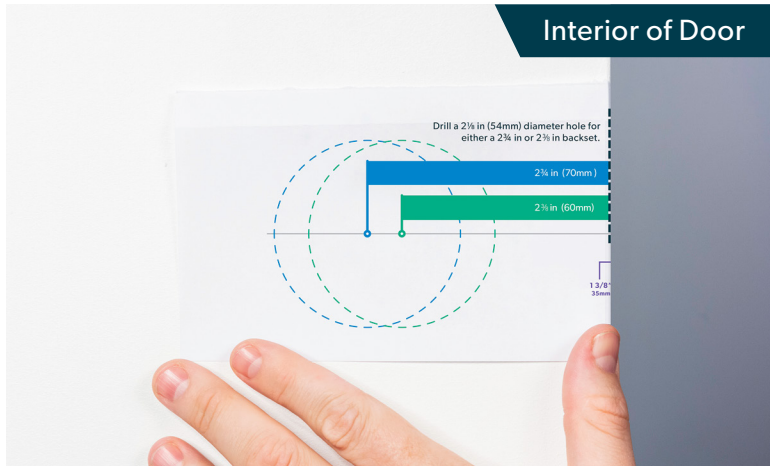
Drill a 1 in diameter latch hole at the exact center of your door's edge.



Exterior of Door



Interior of Door

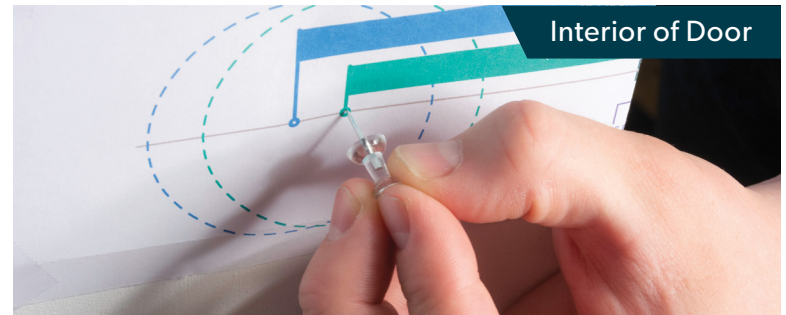


STEP 2

Mark carefully and drill.

Use a thumbtack or sharp object to mark the center of each hole you will drill. Mark the exterior of the door, then apply the template to the interior of the door.

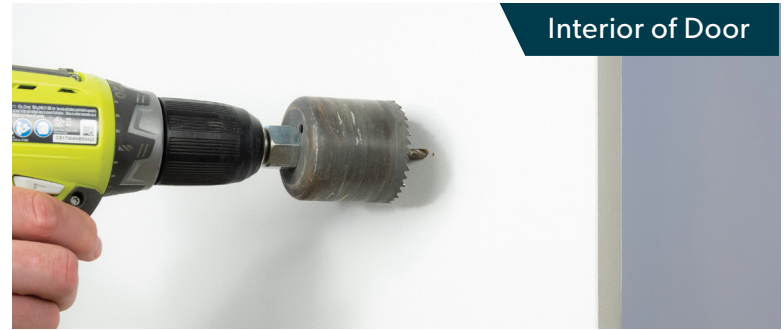
Make sure the holes are aligned precisely from one side of the door to the other and double check all the measurements and markings.



Align the drill bit over your mark and hold the door steady. Keep the drill level and straight. Drill the 2 1/8" face bore halfway through on the first side.

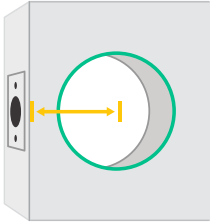
Then drill the remaining half from the other side of the door. This prevents damage to the door and improves accuracy.

Finally, use a 1" drill bit to drill the edge bore hole until you reach the face bore hole.



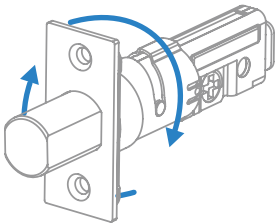
STEP 3


Measure the backset and adjust the latch to fit.




The **backset** is the distance between the center of the **face bore hole** to the edge of the door.

The deadbolt latch has two positions, for either a $2\frac{3}{8}$ " (60mm) or $2\frac{3}{4}$ " (70mm) backset.




 Rotate the latch case clockwise for $2\frac{3}{4}$ ".

 Rotate the latch counter-clockwise for $2\frac{3}{8}$ ".



STEP 4

Install latch.

Insert the latch and make sure it is flush with the door frame. Ensure the  symbol on the latch is pointed up. Hand tighten with two of the included wood screws.



Quick Tip

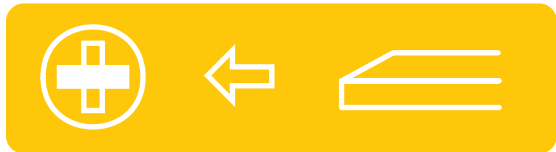
Make sure the latch plate lays flush with the door. If the latch plate is not flush with the door, draw an outline around the faceplate edge and chisel a rebate to allow the latch to lay flush with the door edge.



STEP 5

Position keypad.

Position the keypad on the exterior of the door. Ensure that the deadbolt latch is retracted and pass the power cable **under** the latch. Insert the tailpiece into the hub of the latch, making sure it is in the horizontal position.



Quick Tip

Make sure the power cable is inserted **under** the latch and the tailpiece is inserted horizontally.



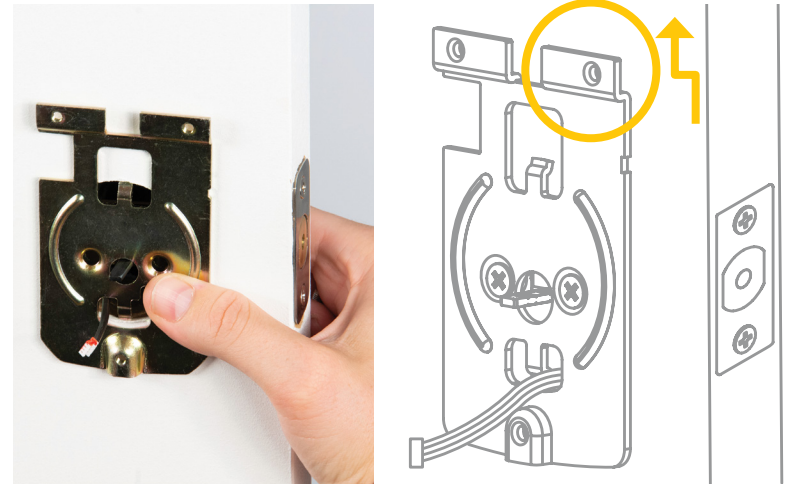
STEP 6

Attach mounting plate.

Hold the mounting plate up to the interior of the door, making sure the prongs are facing up and outward.

Pass the power cable through the bottom center hole in the mounting plate.

Secure the mounting plate to the exterior half of the lock with the 2 included long bolts.



STEP 7

Prepare the interior lock.

Remove the battery cover from the interior of the lock by sliding the cover upward and pulling it off.

Ensure the thumb turn knob is still in the unlocked position by turning it to face **away** from the edge of the door.

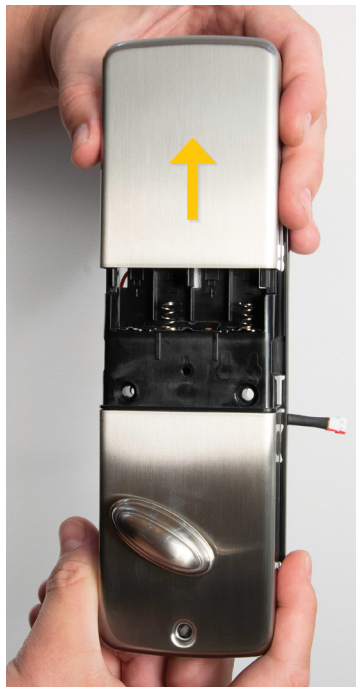
Quick Tip

Take a picture of the serial number sticker on the back of the lock. The serial number can also be found on the exterior of the lock's packaging.

Remote
LOCK



Model : OE-500
Serial : AC000W000000000
MacID : E04F00000000



STEP 8

Attach interior lock.

Connect the front lock's power cable to the interior lock.

Next, place the interior lock onto the tailpiece and mounting plate. Secure to the mounting plate using the 3 included short bolts. Ensure the thumb turn moves freely, extending and retracting the latch.



(OPTIONAL STEP)

A wood screw is provided and can be used to screw the lock directly to a wood door in a more permanent and secure manner. This hole is located in the top, middle portion of the battery compartment.

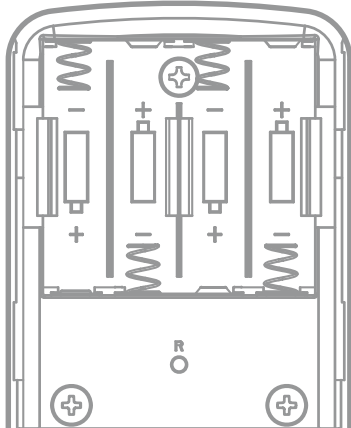


STEP 9

Insert batteries.


Insert four AA alkaline or lithium batteries into the battery compartment. Slide the battery cover back onto the lock.

Rechargeable batteries should never be used in this device because they do not support the necessary voltage. Please only use name brand alkaline or lithium batteries.



STEP 10

Set handing.

Ensure the deadbolt is in the **unlocked** position.
Set your lock's handing by pressing **0**, followed by the  button.

When handing is correctly set, you will see two green flashes and hear two beeps.

Quick Tip

If the **0**,  button sequence does not work: enter the lock's Programming Code,  button, **140**,  button.

The default programming code is **123456** but this will be reset after 24 hours of connecting your lock for the first time.





If you have any trouble, learn more at
simpleaccess.devicewebmanager.com.

STEP 11

Test your lock.

First, press the  button to lock the lock.

Then enter the factory default code **1234**, followed by the  button to unlock the lock.

The keypad will flash green and the lever will now open freely. To lock the lock, press the  button.

Please note that, for security purposes, the default access code and Programming Code will be deleted after 24 hours or when your first access user is created. If you do not change the Programming Code yourself, it will be set to a randomized code for your protection. You can find this new code in the SimpleAccess app under device settings.

Congratulations!


**Your lock is now
installed.**

Next:


**Use the Connection
Guide to finish setup.**

Using your lock.

Locking

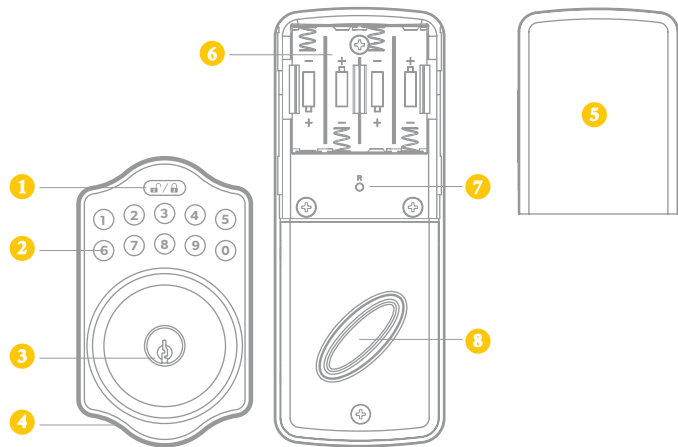
Lock the door by pressing the  button, by interior thumb turn, or with the included keys.

Unlocking

Unlock the door by entering a user code followed by the  button on the keypad, by interior thumb turn, or with the included keys.

Once your lock is installed and connected to Wi-Fi, you can easily control your lock, add and manage access codes with the SimpleAccess app.

For a complete list of manual programming options, visit simpleaccess.devicewebmanager.com.



1 LOCK/UNLOCK BUTTON

The Lock/Unlock button is utilized for entering codes and setting functions. It's also a lock button.

2 NUMBER BUTTONS

Input buttons for codes and function programming.

3 CYLINDER

Lock/Unlock the lock from exterior.

4 GASKET

Prevent water permeating into lock.

5 BATTERY LID

Slide the lid to change the batteries.

6 BATTERY HOLDER

Four AA (1.5v) Alkaline or Lithium batteries only.

7 R BUTTON (RESET)

Restores default settings.

8 TURN-BUTTON

Lock/Unlock the lock from interior.

Default Settings

By default, and after a factory reset, your lock has the following settings:

Programming Code: 123456

User Code: 1234

Auto-Lock Mode: Disabled




Keypad Sound: Enabled

Heartbeat Interval: 1 Hour

Programming Functions

You can use the keypad to perform several functions. These functions can also be performed remotely from the SimpleAccess app. None of the following functions are required for setup.

All keypad programming functions follow the same general steps:

1. Enter your **Programming Code**, followed by the  button.
2. Enter the **Function Code** for the desired function, followed by the  button.
3. Some functions will also require you to enter a **Function Value**, followed by the  button.

Specs and Functions

Power: 6V, four AA (1.5V) Alkaline or Lithium batteries only. Low Power or Low Battery life notifications are initially sent when the device reports battery at 30% or less. Once the battery has reached 30%, we will send additional low power notifications once per week until the device is dead.

Programming Code: The default programming code is **123456**. Please change this code for your security. Programming codes must be 4–10 digits.

Local Codes: Local codes are created using the programming code at the lock. There is a limit of 10 local codes. By default the code is **1234**. Local codes must be 4–10 digits.

User Codes: User codes are created using the app and can be configured with an access schedule. User codes must be 4–10 digits.

Auto-Lock: When disabled, the lock will remain unlocked after a code is entered. This mode is disabled by default on all OpenEdge Series Deadbolt models. When Auto-Lock is enabled, the lock will automatically lock itself after the specified delay.

Restore Factory Defaults: Factory settings can be restored by pressing and holding the “R” button on the battery pack within 10 seconds of power-cycling the lock (removing and reinserting a single battery).

Illuminated Indications

1 **green flash:** successful operation or a button press.

2 **green flashes:** successful programming.

3 **red flashes:** operational or programming error.

4 **red flashes:** 4.25V low battery warning.

8 **red flashes:** 3.75V low battery warning.

Orange flashes: lock is in a programming sequence.

Audio Indications

1 **beep** indicates successful operation or a button press.

2 **beeps** indicates successful programming.

3 **beeps** indicates a operational or programming error.

4 **beeps** indicates 4.25V low battery warning.

8 **beeps** indicates 3.75V low battery warning.

Deadbolt Door Handing: Handing provides directional instructions to the deadbolt, so that it will correctly lock and unlock. Programming is required during initial setup and after a factory reset.

Visit simpleaccess.devicewebmanager.com to learn more.

Function Codes

100: Change Programming Code

The programming code is essentially a password. This code allows you to program the lock directly, using the keypad. By default, the code is **123456**.

You can change this code to any anything 4–8 digits in length. To set a new programming code, enter the following on the lock's keypad:







Enter your current  followed by the  button,  followed by , and then enter your  followed by .

If successful, you will see two green flashes and hear two beeps. If an error was made, you will see a red flash.

110: Add a Local Code

Local Codes are intended to be used as a backup to User Codes created from the app. If internet is unavailable, you can program a code directly from the lock. Note that schedules cannot be applied to a Local Code.

Local Codes can be 4–8 digits in length. To Add a Local Code, enter the following on the lock's keypad:







Enter your  followed by the ,  followed by , and then enter your desired  followed by .

Once set, the default User Code will be disabled after your Local Code is created.

Function Codes (cont.)

120: Delete Local Code

If you would like to remove your Local Code, enter the following on the lock's keypad:

Enter your **Programming Code** followed by the  /  button, **120** followed by  / , and then enter the existing **Local User Code** followed by  / .

130: Erase ALL Local Codes

If you would like to remove ALL of your existing Local Codes, enter the following on the lock's keypad:

Enter your **Programming Code** followed by the  /  button, **130** followed by  / .

Additional Functions

For all these additional functions, enter the following on the lock's keypad:

Enter your **Programming Code** followed by the  /  button, then the corresponding **Function Code** followed by  / .

320: Enter **320** followed by  /  to beacon the lock's network to connect Wi-Fi, or connect to a new network.

131: Erase all user codes, except **1234** default.

135: Perform a factory reset. Careful, this will **delete all codes, schedules and events**.

140: Reset door handing. Note: place deadbolt in the unlocked position for this step.

160: Mute keypad beeping.



161: Unmute keypad beeping.

270: Disable Passage Mode. Your lock will automatically lock after each use.

271: Enable Passage Mode. Your lock will stay unlocked after being unlocked.

312: Reset Wi-Fi connection. (Forget All Known Connections and Networks).

320: Enter Access Point Mode to allow connection to another network.

411: Enter **411** followed by / to force Wi-Fi to wake up if the lock is currently set to not wake up when keypad is pressed.

Changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate this equipment.

This device complies with Part 15 of the FCC Rules. Operation is subject to following two conditions: (1) This device may not cause harmful interference, and (2) This device must accept any interference received, including interference that may cause undesired operation.

Notes

Notes

Notes



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